

NAMI GEORGIA SIGNATURE PROGRAMS AUTHORIZATION REQUEST

In our effort to help you serve your community more efficiently, this form must be completed prior to approval being granted.

DATE OF REQUEST: _____ PROGRAM: _____

Please note: Advanced notice of **at least** a month is required for F2F, BASICS, HOMEFRONT & P2P classes.
Two weeks advanced notice required for ETS, FSG, and CONNECTIONS.
One week for IOOV and ETS to be sure we have adequate time to print and ship materials (if necessary).

HAS YOUR AFFILIATE LEADER APPROVED THIS REQUEST? YES OR NO. IF NO, PLEASE GET THEIR APPROVAL.

REQUESTOR NAME: _____ AFFILIATE: _____

CLASS START DATE: _____ CLASS END DATE: _____

CLASS START TIME: _____ CLASS END TIME: _____

CLASS LOCATION CONTACT NAME: _____

CONTACT EMAIL AND PHONE: _____

CLASS LOCATION NAME: _____

CLASS LOCATION ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOW MANY REGISTRANTS/PARTICIPANTS? _____

For IOOV and ETS

NEED PRESENTER INFO SHEET? _____ YES _____ NO _____ NEED

AUDIENCE EVALUATIONS? _____ YES _____ NO

TEACHER/FACILITATOR NAME: _____

NAMI MBRSHIP EXP DATE: _____ PHONE: _____ EMAIL: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TEACHER/FACILITATOR NAME: _____

NAMI MBRSHIP EXP DATE: _____ PHONE: _____ EMAIL: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

DO YOU OR YOUR AFFILIATE RECEIVE PAYMENT/FUNDING FOR THIS CLASS OR PRESENTATION? IF YES, BY WHOM? _____

DO YOU OR YOUR AFFILIATE PLAN TO PURCHASE MATERIALS FOR THIS CLASS? _____ IF SO WHAT WILL BE THE ESTIMATED COST? _____

Please mail or email completed Presenter Info Sheets & Audience Evaluations to the mailing address below or programs@namiga.org.

NAMI GEORGIA | 4120 Presidential Pkwy. Ste 200, | Atlanta, GA 30340: 770.234.0855 | F: 770.234.0237 | W: namiga.org