

# NAMI GEORGIA OFFICE DIRECTORY

**MAIN PHONE: 770-234-0855**

**updated 3/27/20**

Name	Title	Roles/Responsibilities	DESK #	Email
<b>Adria Bryant</b> (20 hrs as of 5/1/20)	Program Coordinator	DOE program coordination and data processing, (RESA) training requests, IBHAD coordination, CIT-Y coordination, first responder/ educator scheduling	<b>ext. 114</b>	mhat@namiga.org
<b>Bonnie Hannah</b> (M-Th - 32 hrs per week)	Special Projects/ Affiliate Relations	Special Projects, focused on awareness, events and staff support, outward facing projects, Civic Dinners, Affiliate Relations: projects, start-up affiliates, NAMI on Campus, membership support, affiliate support	<b>ext. 111</b>	projects@namiga.org affiliate@namiga.org
<b>HELPLINE</b> (Backfilled with Volunteers)	CALLS	Provides information on NAMI programs, community services, education, support groups, and peer support.	<b>ext. 101</b>	helpline@namiga.org
<b>KaCey Venning</b>	Program Manager/ Affiliate Relations	Manage AmeriCorps, SAMHSA grants, coordinate NAMI GA resource app, GOSA management, Affiliate Relations: questions & communication, speaker requests	<b>ext. 105</b>	education@namiga.org affiliate@namiga.org
<b>Kim Jones</b>	Executive Director	Oversight of administration, programs, fundraising, marketing, outreach, BOD communications, strategic plan of the organization. Advocacy and legislation	<b>470-989-1167</b>	executive@namiga.org
<b>Sandy Dean</b> (32 hrs per week, M-Th, as of 5/1/20)	Helpline Supervisor	Provide community resources, overseeing Helpline communication, recruit & train volunteers, research/organize resources	<b>ext. 102</b>	resources@namiga.org / volunteer@namiga.org
<b>Sara Karaga</b>	Program Supervisor	Department of Education (DOE) program management, school training, GOSA grant, Manage First Responder training development, Dept. of Behavioral Health (DBHDD) reporting, program support	<b>ext. 115</b>	doemanager@namiga.org
<b>Susan Butler Allison</b>	Development Manager	Grant Management, foundations, corporate sponsorships, liason to partners, annual meetings <b>email website questions to grants@namiga.org</b>	<b>404-507-6197</b>	grants@namiga.org
<b>Tradae' Moore</b>	Development Specialist	NAMIWalks, donations/thank you notes, social media, e-newsletter, corporate support, annual meeting	<b>ext. 106</b>	namiwalks@namiga.org
<b>Yuniko Tonge</b>	Data Coordinator	NAMI Program data, program authorization forms, rosters, evaluations, leader invoicing, state training coordination, program and training materials Family Program scheduling Peer Program scheduling	<b>ext. 112</b>	data@namiga.org familyprograms@namiga.org programs@namiga.org
<b>Yvonne Newman</b>	Finance Manager	Vendor contracts, credit cards, accounts receivable, accounts payable, payroll, HR	<b>ext. 107</b>	finance@namiga.org